哈尔滨工程大学档案归档材料移交清单

**归档单位：机电工程学院**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **文件材料名称** | | | | **数量** | **密级** | **备注** |
| 1 | \*\*\*\*\*\*\*\*合同原件 | | | |  |  |  |
| 2 | \*\*\*\*\*\*\*\*\*\*甲方出具的结题证明 | | | |  |  |  |
| 3 | \*\*\*\*\*\*\*\*\*\*\*\*\*合同中要求的相关材料 | | | |  |  |  |
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| 归  档  单  位 | 移交人 |  | 档  案  馆 | 接收人 | |  | |
| 日　期 |  | 日　期 | |  | |

此页一式两份，课题组及档案馆各村一份